

**DAFTAR NILAI DAN PROSENTASE KEHADIRAN PERKULIAHAN**

**Kode Kelas** : 222181003001C B11 & B12

**Matakuliah** :  
: Kepemimpinan

**Dosen** : Ahmad Azmy

| <b>No</b> | <b>NIM</b> | <b>Nama Mahasiswa</b> | <b>Kehadiran</b> | <b>Tugas</b> | <b>Prk</b> | <b>Kuis</b> | <b>UTS</b> | <b>UAS</b> | <b>Akhir</b> | <b>Huru f</b> |
|-----------|------------|-----------------------|------------------|--------------|------------|-------------|------------|------------|--------------|---------------|
| 1         | 119208015  | Kiki Damayanti        | 100.00           | 85.00        | 0.00       | 0.00        | 88.00      | 81.00      | 84.35        | A-            |
| 2         | 119208018  | Farah Nurhanifah      | 100.00           | 85.00        | 0.00       | 0.00        | 88.00      | 81.00      | 84.35        | A-            |

**Bobot / Distribusi Nilai**

|              |             |
|--------------|-------------|
| Kehadiran    | 0.00%       |
| Tugas        | 40.00%      |
| Praktek      | 0.00%       |
| Kuis         | 0.00%       |
| UTS          | 25.00%      |
| UAS          | 35.00%      |
| <b>TOTAL</b> | <b>100%</b> |

| <b>Konversi Nilai Akhir</b> |              |
|-----------------------------|--------------|
| <b>Range Nilai</b>          | <b>Grade</b> |
| <b>85.00 - 100.00</b>       | <b>A</b>     |
| <b>80.00 - 84.99</b>        | <b>A-</b>    |
| <b>75.00 - 79.99</b>        | <b>B+</b>    |
| <b>70.00 - 74.99</b>        | <b>B</b>     |
| <b>65.00 - 69.99</b>        | <b>B-</b>    |
| <b>60.00 - 64.99</b>        | <b>C+</b>    |
| <b>55.00 - 59.00</b>        | <b>C</b>     |
| <b>50.00 - 54.99</b>        | <b>C-</b>    |
| <b>45.00 - 49.99</b>        | <b>D</b>     |
| <b>0.00 - 44.99</b>         | <b>E</b>     |

**Jakarta,**

BERITA ACARA PERKULIAHAN

| Nama Kelas                 | Nama MK      | Tanggal Pertemuan | Jenis Pertemuan               | Jam Mulai | Jam Selesai | Tema                      | Pokok Bahasan   | Peserta Hadir |
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| 222181003001C<br>B11 & B12 | Kepemimpinan | 24 Feb 2023       | Tatap Muka Daring<br>(Online) | 06:30:00  | 09:00:00    | Pengantar<br>Kepemimpinan | <ul style="list-style-type: none"> <li>- Definisi kepemimpinan.</li> <li>- Indikator keefektifan kepemimpinan</li> <li>- Perspektif teori dan penelitian kepemimpinan</li> <li>- Perbedaan dengan manajer.</li> </ul>       | 2             |
| 222181003001C<br>B11 & B12 | Kepemimpinan | 03 Mar 2023       | Tatap Muka Daring<br>(Online) | 06:30:00  | 09:00:00    | Karakter<br>Kepemimpinan  | <ul style="list-style-type: none"> <li>- Perilaku kepemimpinan.</li> <li>- Peran dan tujuan kepemimpinan</li> <li>- Monitoring kinerja</li> <li>- Kepemimpinan yang mendukung.</li> <li>- Keahlian para bawahan.</li> </ul> | 2             |

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| 222181003001C<br>B11 & B12 | Kepemimpinan | 10 Mar 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Perubahan dan<br>Inovasi<br>Kepemimpinan | 1. Tipe<br>perubahan<br>2. Proses<br>perubahan<br>3. Pelaksanaan<br>perubahan<br>4. Dukungan<br>perubahan dan<br>inovasi                                | 3 |
| 222181003001C<br>B11 & B12 | Kepemimpinan | 17 Mar 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Gaya<br>Kepemimpinan                     | 1. Definisi gaya<br>kepemimpinan<br>2. Klasifikasi<br>gaya<br>kepemimpinan<br>3. Gaya<br>kepemimpinan<br>berbasis situasi<br>4. Tugas mandiri           | 3 |
| 222181003001C<br>B11 & B12 | Kepemimpinan | 24 Mar 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Courage and<br>moral leadership          | 1. Definisi<br>courage dan<br>moral leadership<br>2. Tiga tahapan<br>personal moral<br>development<br>3. Prinsip<br>servant<br>leadership<br>4. Diskusi | 2 |

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| 222181003001C<br>B11 & B12 | Kepemimpinan | 01 Apr 2023 | Asinkron (LMS)                | 06:30:00 | 09:00:00 | Leadership Style           | 1. Definisi gaya kepemimpinan<br>2. Klasifikasi gaya kepemimpinan<br>3. Tugas mandiri  | 3 |
| 222181003001C<br>B11 & B12 | Kepemimpinan | 07 Apr 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Motivation and Empowerment | Recognize and apply the difference between intrinsic and extrinsic rewards<br>Tap into the motives that induce people to take action to accomplish important goals<br>Motivate others by meeting their higher-level needs<br>Apply needs-based theories of motivation and understand how the concept | 2 |

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|                            |              |             |                |          |          |     | of equity applies to motivation |   |
| 222181003001C<br>B11 & B12 | Kepemimpinan | 14 Apr 2023 | Asinkron (LMS) | 06:30:00 | 09:00:00 | UTS | UTS                             | 2 |

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| 222181003001C<br>B11 & B12 | Kepemimpinan | 05 May 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Leading Team | 1. Kolaborasi tim dan atasan<br>2. Manajemen konflik<br>3. Virtual team<br>4. Penyelesaian masalah | 2 |
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| 222181003001C<br>B11 & B12 | Kepemimpinan | 12 May 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Developing<br>Leadership<br>Diversity | <ol style="list-style-type: none"> <li>1. Understand and reduce the difficulties faced by minorities in organizations</li> <li>2. Apply an awareness of the dimensions of diversity and multicultural issues in everyday life</li> <li>3. Encourage and support diversity to meet organizational needs</li> <li>4. Consider the role of cultural values and attitudes in determining how to deal with employees from different cultures or ethnic backgrounds</li> <li>5. Break down personal barriers that may stand</li> </ol> | 2 |
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|  |  |  |  |  |  |  | <p>in the way of becoming an inclusive leader<br/>6. Use sponsorship and employee affinity groups to support female and minority participation and advancement</p> |  |
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| 222181003001C<br>B11 & B12 | Kepemimpinan | 19 May 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Leadership<br>Power and<br>Influence | <ol style="list-style-type: none"> <li>1. Use power and politics to help accomplish important organizational goals</li> <li>2. Practice aspects of charismatic leadership by pursuing a vision or idea that is cared deeply about and shared with others</li> <li>3. Apply the concepts that distinguish transformational from transactional leadership</li> <li>4. Use coalitional leadership to build alliances that can help achieve important goals for the organization</li> </ol> | 2 |
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|  |  |  |  |  |  |  | <p>Call upon characteristics of Machiavellian-style leadership when tough actions are needed to benefit the organization in difficult times</p> <p>5. Explain the difference between soft power and hard power and identify specific types of power in organizations</p> <p>6. Describe structural, human resource, political, and symbolic frames of reference and identify your dominant leadership frame</p> <p>7. Know how to increase power through political activity and use</p> |  |
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|  |  |  |  |  |  |  | the influence<br>tactics of<br>appealing to a<br>higher vision,<br>rational<br>persuasion,<br>friendliness,<br>reciprocity,<br>developing<br>allies, and direct<br>persuasion |  |
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| 222181003001C<br>B11 & B12 | Kepemimpinan | 26 May 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Kepemimpinan<br>Transformasional | 1. Definisi<br>kepemimpinan<br>transformasi<br>imal<br>2. Komponen<br>kepemimpinan<br>transformasional<br>4. Implikasi<br>kepada<br>organisasi | 2 |
| 222181003001C<br>B11 & B12 | Kepemimpinan | 02 Jun 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Sharing Values<br>and Culture    | 1. Kepemimpinan<br>spiritual<br>2. Faktor<br>pembentuk<br>budaya dan nilai<br>organisasi<br>3. Influence<br>power and<br>values<br>4. Diskusi  | 2 |

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| 222181003001C<br>B11 & B12 | Kepemimpinan | 09 Jun 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Leading Change    | <ol style="list-style-type: none"> <li>1. Penjelasan faktor lingkungan untuk perubahan bisnis</li> <li>2. Komponen kualitas pemimpin perubahan</li> <li>3. Delapan tahapan perencanaan perubahan</li> <li>4. Teknik untuk membangkitkan kreativitas karyawan</li> </ol> | 2 |
| 222181003001C<br>B11 & B12 | Kepemimpinan | 16 Jun 2023 | Tatap Muka Daring<br>(Online) | 06:30:00 | 09:00:00 | Review materi UAS | <ol style="list-style-type: none"> <li>1. Review materi sesi 9 sd 14</li> <li>2. Review persiapan UAS</li> </ol>  | 2 |

